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GR-Thessaloniki: assessing learning outcomes in VET

2010/S 178-270856

Contract notice

Section I: Contracting authority

I.1) Name, addresses and contact point(s):

Cedefop — European Centre for the Development of Vocational Training, attention: Mr George Paraskevaidis, Europe Street 123, PO Box 22427, 551 02Thessaloniki, GREECE. Contact: Ms Dimitra Eleftheroudi. Fax +30 2310490028. E-mail: c4t-services@cedefop.europa.eu

Internet address(es):

General address of the contracting authority: <http://www.cedefop.europa.eu>

Address of the buyer profile: <http://www.cedefop.europa.eu>

Further information can be obtained at:

As in abovementioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:

As in abovementioned contact point(s).

Tenders or requests to participate must be sent to:

As in abovementioned contact point(s).

I.2) Type of the contracting authority and main activity or activities:

European institution/agency or international organisation.

The contracting authority is purchasing on behalf of other contracting authorities: no.

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Assessing learning outcomes in VET.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category No 8.

Main place of performance: Contractor's premises.

II.1.3) The notice involves:

A public contract.

II.1.5) Short description of the contract or purchase(s):

The aim of this invitation to tender is to commission a study, which will map and comparatively analyse the implications of learning outcome approaches on assessment methodologies in initial vocational education and training.

The study will provide an overview and comparative analysis of assessment methodologies in initial vocational education and training in the 32 countries participating in the education and training 2020 strategic framework

('ET 2020'), as well as an in-depth analysis of 10 case studies. The study will elaborate a set of conclusions to inform European and national policy and research.

II.1.6) **Common procurement vocabulary (CPV):**
73100000.

II.1.8) **Division into lots:**
No.

II.1.9) **Variants will be accepted:**
No.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**
Estimated budget available for this activity is 180 000 EUR.

II.3) **Duration of the contract or time limit for completion:**
Duration in months: 18 (from the award of the contract).

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**
Not applicable.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Payments will be made within 30 days of submission of invoices and at the conditions set out in the draft contract.

Prefinancing: 30 % after contract signature.

Interim payment: 30 % after submission of interim report.

Payment of the balance: 40 % after submission of final report.

For further details please refer to the draft contract (annex to the tender documents).

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Tenderers may choose between submitting a joint offer as a consortium/grouping or by introducing a bid as a single tenderer, in both cases with the possibility of having 1 or several subcontractors. Whichever type of bid is chosen, the tender must stipulate the legal status and role of each legal entity in the tender proposed.

For more information please refer to the tender documents.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

Description of particular conditions:

Subcontracting is allowed and is defined as the situation where a contract has been or is to be established between Cedefop and a contractor and where the contractor, in order to carry out that contract, enters into legal commitments with other entities for performing part of the service. If awarded, the contract will be signed by the selected tenderer (the contractor), who will be vis-à-vis Cedefop the only contracting party responsible for the performance of this contract. Cedefop has no direct legal commitment with the subcontractor(s).

For more information please refer to the tender documents.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:

Tenderers must meet the exclusion and selection criteria and have the legal position to allow them to participate in this tendering procedure.

Participation in this tender is only open to tenderers who are in a position to subscribe in full to the declaration on exclusion criteria and absence of conflict of interest in Annex C of the tender documents. For more information please refer to the tender documents.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met:

Tenderers must be in a stable financial position and have the economic and financial capacity to perform the contract.

Proof of economic and financial capacity must in particular be furnished by the following documents:

Minimum level(s) of standards possibly required:

- a statement of tenderer's total turnover for the last 3 years related to services similar in nature to those making the subject of this call, and
- the profit and loss account or equivalent for each of the last 3 years.

In case of contract award the winning tenderer will be requested to prove the above by audited financial statements if this is foreseen by the national legislation.

In case of a consortium (grouping) or subcontracting each member of the consortium and all subcontractors (in line with points 4.1 or 4.2 of the tender documents) must provide the required evidence for the economic and financial capacity.

In case tenderers are unable to furnish such documents they are required to provide justification for non-provision.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

Tenderers must demonstrate qualifications, knowledge, skills and the ability to perform the tasks outlined in the technical specifications. In particular, the tenderer must comply with the following requirements:

Minimum level(s) of standards possibly required:

- the tenderer must have 3 years' experience in the field of comparative analysis in education and training at European level and demonstrate capacity to access data at national and European levels.

For the research team:

- the team leader:

- 5 years of professional experience in research project management,
- 3 years of experience in comparative analysis in education and training at European level,
- linguistic ability to communicate and draft in English,

- the members of the research team:

- 3 years of individual experience in one of the following 2 fields of comparative research:
- qualifications development with focus on research of assessment or vocational education and training systems.

However, the proposed set of CVs must cover both fields.

- In addition all members of the proposed research team must possess the linguistic ability to communicate and draft in English and as a whole the team must demonstrate capability to communicate and draft to a high standard in English corresponding to level C1 as determined in 'Language levels of the Common European Framework of Reference (CEF)'.

The following documents or information must be presented as evidence of compliance with the above criteria:

— a tenderer's profile showing the professional capacity of the tenderer especially as regards to comparative analysis in education and training and a description of measures employed to ensure access to the required data,
— a list of major contracts/studies in the field of comparative analysis in education and training performed over the past 3 years including sums, dates and commissioning authorities, public or private, and specifying the subject of the contract studies,
— detailed CVs of the team leader and all members of the research team with a brief description of professional experience in particular in relationship to the above required criteria, indicating language qualifications and including a list of individual's research outputs/publications related to comparative studies in education and training (Cedefop encourages the use of Europass CVs but other CVs will also be accepted).
In the case of consortium or subcontracting, the consortium or the tenderer with all subcontractors together have to provide evidence of technical and professional capacity as a whole (please see also 4.1 and/or 4.2 of the tender documents).

III.2.4) **Reserved contracts:**
No.

III.3) **Conditions specific to services contracts**

III.3.1) **Execution of the service is reserved to a particular profession:**
No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**
Yes.

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure:**
Open.

IV.2) **Award criteria**

IV.2.1) **Award criteria:**
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**
No.

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**
'AO/ECVL/SPEV/AssessingLearningOutcomes/018/10'.

IV.3.2) **Previous publication(s) concerning the same contract:**
No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**
Payable documents: no.

IV.3.4) **Time limit for receipt of tenders or requests to participate:**
25.10.2010.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

IV.3.7) Minimum time-frame during which the tenderer must maintain the tender:

Until: 25.4.2011.

IV.3.8) Conditions for opening tenders:

Date: 8.11.2010 (11:00).

Place: Cedefop's premises.

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (fax +30 2310490028) or by e-mail (c4t-services@cedefop.europa.eu) at least 2 working days prior to the opening session.

Section VI: Complementary information

VI.1) This is a recurrent procurement:

No.

VI.2) Contract related to a project and/or programme financed by EU funds:

No.

VI.3) Additional information:

The tender documents will be available on Cedefop's website: <http://www.cedefop.europa.eu/EN/working-with-us/public-procurements/calls-for-tenders.aspx>

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures:

General Court, rue du Fort Niedergrünwald, 2925 Luxembourg, LUXEMBOURG. Tel. +352 4303-1. Fax +352 4303-2100. E-mail: cfi.registry@curia.europa.eu Internet: <http://curia.europa.eu>

VI.4.2) Lodging of appeals:

Precise information on deadline(s) for lodging appeals:

Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) Service from which information about the lodging of appeals may be obtained:

Same as in point VI.4.1.

VI.5) Date of dispatch of this notice:

2.9.2010.